



225 Tilton Ave, San Mateo, CA 94401

650-572-0222

Enrollment Application 2019/2020

Child's Name: _____
First Middle Last

Date of Birth: _____ Age: _____ Please Circle: [Boy] or [Girl]

Home Address: _____ City _____ Zip Code _____

Home Phone Number: _____ Alternate Phone Number: _____

START DATE: _____

PLEASE CIRCLE CHOICE OF PROGRAM

Red group Program (4-5) or Blue group Program (3-4) or yellow group program (2-3)

Indicate Schedule If Part-Time _____

Core day program: Monday through Friday from 8:30am -2:00pm

Full-Time Program: Monday through Friday from: 8:30am-3:30pm

Mother's Name: _____	Father's Name: _____
Employer Name: _____	Employer Name: _____
Business Address: _____	Business Address: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
E-mail: _____	E-mail: _____
Drivers License: _____	Drivers License: _____
Does Mother live with the child? [] Yes [] N	Does Father live with the child? [] Yes [] No

Other Members of the family

Brothers	Ages	Sisters	Ages
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*All enrollment applications are subject to approval and space is not guaranteed until a **\$75.00** registration fee has been paid, and Financial application has been signed and paid.

Parent Signature _____

Date: _____

FOR OFFICE USE Start Date: _____ group: _____
Registration Fee \$ _____ CK# _____ CK Date: _____ Posted: _____



Muslim Children's Garden

225 Tilton Ave. San Mateo, CA 94401

Phone # (650) 572-0222

Preschool Financial Agreement 2019-2020

TO be completed for each family and submitted at the time registration

Parent's Name:

_____ Last First

Street Address:

Phone:

_____ Mother's Work Home Father's Work

Students Name & group:

_____ (_____)

Grades	Tuition	Number of Students	Monthly Installment Calculation
PK-Full 5 Days- (8:30-3:30)	\$775.00		
PK-Full 3 Days- (8:30-3:30)	\$575.00		
PK-Half Day- 5 days (8:30-12:00)	\$625.00		
PK-Half Day- 3 days (8:30-12:00)	\$425.00		
PK-Core Day - 5 days (8:30-2:00)	\$675.00		
PK-Core Day- 3 days (8:30-2:00)	\$475.00		
		Subtotal	\$
	Second child only Discount	(Less 10 %)	
Child with diaper	\$40.00 extra		
		Total	\$

Terms And conditions of Agreement:

1. Full payments of fees are required for the acceptance of students. In addition to the tuition

above, the following apply:

- Application fee of \$75.00(non-refundable) for all new and continuing students.'
- Materials fee of \$250.00 (August 1st) (non-refundable)
- Fundraising \$150.00 per child (Jan 15) (non-refundable)
- Annual tuition post-dated checks for the entire year's tuition. Tuition checks are to be dated as follows:
 - August. 1, Sept. 1, Oct. 1, Nov. 1, Dec. 1, Jan. 1, Feb. 1, Mar. 1, Apr. 1, May. 1.
- Submit two volunteer Deposit Checks in the amount of \$75.00 each, dated Jan 1, 2020 and June 1,2020 (refunded if 20 hours of volunteer work for the school are certified and submitted)
- Snack check is required for the amount of \$200.00 for three days and (\$250 for 5 days) (due August 1st)(non- refundable)
- Other incidental fees during the school year for special in-class or field trips, as required.

2. The full yearly tuition is due at registration time. Monthly payments are allowed only as a convenience to parents and to facilitate payments. Therefore, tuition is due in full regardless of whether school is in session for the whole month or not. Abuse of this system and failure to maintain timely payments will result in dismissal of students from Muslim Children's Garden. **30-day advance written notice is required for any withdrawals. No refunds will be issued after Feb.1 2020.**

3. A \$35 fee will be charged for returned checks after which payments will be required by certified check or money order.

4. MCG reserves the right to dismiss any student for whom we determine we can't meet his/her individual needs.

5. MCG reserves the right to refuse services if the terms and conditions of this Agreement are disputed or violated.

6. MCG reserves the right to make changes in the fees and programs offered without prior notice.

7. If your child is picked up late after the conclusion of the program in which he/she is enrolled, there is a charge of \$5 for the first 15 minutes, then \$5 for each subsequent five minutes.

We, the undersigned, have read and understood the above conditions and agree to abide by them.

Father's Signature: _____

Mother's Signature: _____

Date: _____